

Hutton Cranswick Parish Council**Minutes of the meeting of the parish council held in the WI Hall, Main Street, Cranswick on
Friday 13 March 2015 at 7.00 pm**

Present: Cllr Richardson (Chairman) Cllr Poolford Cllr Mrs Mills Cllr Mrs Price
Cllr Street Cllr Smith Cllr Wardell Cllr Mrs Simpson
Cllr Hughes Cllr Scullion Cllr Gowthorpe

The clerk Mrs Gail Newlove recorded the minutes. **Also present: Parishioners - Four**

1 To receive and approve apologies for absence. Cllrs Boycott/Sibley-Calder

2 (a) To record declarations of interest by any member of the council in respect of the agenda items listed below. Members declaring interests should identify the agenda item and type of interest being declared. ((Code of Conduct, Localism Act 2011))

Cllr Mrs Mills	Item No 14 & 20	Non pecuniary	HCSRA committee member
Cllr Mrs Simpson	Item No 14 & 20	Non pecuniary	HCSRA Trustee
Cllr Wardell	Item No 14 & 20 Item No 19	Non-pecuniary Non-pecuniary	HCSRA Chairman School governor
Cllr Scullion	Item No 19	Non-pecuniary	School governor
Cllr Gowthorpe	Item No 22	Non-pecuniary	Village show committee member
Cllr Poolford	Item No 22	Non-pecuniary	Village show committee member

(b) To note dispensations given to any member of the council in respect of the agenda item listed below: None.

3 To confirm as a true record the minutes of the meeting of the parish council held on Friday 13 February 2015 having been previously circulated were agreed and signed by the chairman.
(Proposed Cllr Poolford, seconded Cllr Mrs Mills)

4 To receive information on the following ongoing issues (not included elsewhere) and decide further action where necessary:
Written Advice –The clerk had been contacted by WalkerMorris as to whom should instruct the solicitors, it
Action - the clerk and chairman to be the contacts.

5 Police Report: - PSCO Chris Webster:

PSCO Webster was unable to attend the meeting but had sent an email to the clerk. There had been couple of bogus callers in the area. This time of year thieves target sheds and garages, the police can conduct crime prevention visits for anyone who would like some advice.

6 Public Participation: To suspend Standing Orders for 15 minutes to allow members of the public and councillors with pecuniary/non-pecuniary interest to ask questions or make statements (limited to 3 minutes per person). Speakers are asked to make it know whether they would object to being filmed or otherwise recorded, and if they object asking anyone who is recording the meeting to respect their wishes.

Resident updated the council with regards to the current development at Williamsfield, Station Road and also with regards to the ER Local Plan and the anticipated Inspector's first report. It is anticipated the current would be completed by the end of 2015. The resident is looking at the reserved matters for the site to the south which should be around 20 or so additional properties. This will have an affordable housing provision on it. The house builder is currently working to the Code for Sustainable Homes level 4. The resident has asked the ERYC for an extension to the sites he has. The area that he is suggesting that should be allocated is a quite large; it could accommodate in excess of 100 extra houses. Much more details of this following the Inspector's first report.

Two residents spoke as regards the progress made on forthcoming Village Show to be held on Saturday 27 June 2015.

7 Planning Matters: To submit Notice of Decision made by the ERYC and consider a response to any correspondence received:

Signed.....Date.....

A	14/03189/PLF - Erection of a dwelling at Rinanuan, Orchard Lane, Hutton for Mrs Alison Boynton – Full Planning Permission – Approved 6 conditions (emailed cllrs 25/02/2015)
B	154/00273/TCA - HUTTON CONSERVATION AREA - Fell Silver Birch tree in rear garden due to potential damage to greenhouse, garage and neighbour property. Location; Nan's Cottage 10 Orchard Lane Hutton. Applicant: Mr Robert Newlove Application Type: Tree Works in Conservation Areas - No objections (Cllrs emailed 05/03/2015)
C	Application for Forewind for an Order granting Development Consent for the Dogger Bank Creyke Beck Offshore Wind Farm – Notice of Decision by the Secretary of State – can be viewed at http://infrastructure.planningportal.gov.uk/projects/yorkshire-and-the-humber/dogger-bank-creyke-beck/ - Noted.

8 Planning Applications: To agree a response to the following planning applications & tree applications received, planning applications are available for viewing prior to the meeting:

A	15/00423/PLF – Construction of dropped kerb to create vehicular access and driveway at 14 Sycamore Crescent, Cranswick, for Ms Deborah Owen – Full Planning Permission (emailed cllrs 25/02/2015) – No objections.
B	15/00379/PLF – Erection of conservatory to rear and erection of porch, car port and garage to side at 29 Station Road, Cranswick for Ms D Lodge – Full Planning Permission – No objections
C	Email from resident as regards Williamsfield development and the ER Local Plan (emailed to cllrs 09/03/2015) Noted. This item was explained by the resident in the public participation section.
D	Consultation on East Riding of Yorkshire Local Flood Risk Management Strategy - All documents, together with details of how to respond, can be viewed on the Council's website at: - http://www2.eastriding.gov.uk/council/plans-and-policies/other-plans-and-policies-information/flood-risk/local-flood-risk-management-strategy/ (emailed to cllrs 09/03/2015) Closing date 10 April 2015 – Noted.

9 To receive representatives' reports – information only:

In Bloom – Cllr Mrs Simpson – Spring judging date – Thursday 16 April 2015, time not known. The In Bloom team to cake stall at Kelk Plant Fair on Sunday 22 March 2015.

10 To receive play area report (and quarterly report if applicable) and agree to any repairs/changes:

The clerk was waiting to hear from Playscheme regarding the equipment which needed attention. The clerk would chase them up.

11 Community Safety Strategy – to agree to progress with matters of safety within the parish:

Potholes – The clerk would take photos of the following locations and email to the ER. Churchill Avenue/Sheepman Lane/Londesborough Road/Rotsea Lane/Sycamore Crescent.

12 Clerk's report – To update the parish council on progress from previous meetings or on any subject not otherwise shown on the agenda:

Change to Cranswick Green Byelaws – The clerk had been in touch with Defra, the officer she was dealing with is expected to start looking through the paperwork next week which the clerk had provided.

13 Garden Allotment – Monthly report & considerations

a) To inform the Council of any changes of tenancy: None.

b) To approve/advise of the erections of sheds, greenhouses: Greenhouse and fence: None.

c) To consider action as regards any management and/or tenancy issues: Six vacant plots. Adjacent parishes had been invited to rent plots. Cllr Poolford suggested that as it is difficult to find new tenants 5 of the 10 new plots be returned to agricultural holding. **Action** – April agenda.

14 HCSRA Report – for information only

Has obtained funding towards the cost of verti-draining and sub soiling the playing field. New gentle sport classes have started. The hard courts have been re-surfaced and painted. Astro-turf professionally cleaned. Ryedale Cycle Event – 11-12/07/2015. Scooter event – 26-28/06/2015.

15 Centenary Wood: To approve maintenance work as necessary:

Two large elms required attention. Cllr Poolford will liaise with Trevor Eling who maintains Centenary Wood.

16 To consider changing the date of the monthly meeting (change to Standing Orders)

Signed.....Date.....

Resolved to change the meeting date from 2nd Friday in the month to 4th Tuesday in the month as from June 2015.

(Proposed Cllr Wardell, seconded Cllr Poolford)

- 17 To advise the council of the increase in cost of hall hire as regards the Hutton Cranswick WI hall**
Hall hire charges to increase as from 1st April 2015. Room hire £6.00 per hour, use of the hall with full cooking facilities £8.00per hour. **Noted.**

- 18 To agree to sign the Parish Paths agreement for 2015/2016**

Resolved that the chairman Cllr Richardson sign the Parish Paths agreement form.

(Proposed Cllr Poolford, seconded Cllr Wardell)

- 19 To submit a letter from Hutton Cranswick school council requesting traffic management safety measures:**

The school council had requested a restricted speed zone and a zebra crossing. **Action** – the clerk was to send the children's letter to the ERYC.

- 20 To consider paying for the draining the SRA football pitches:**

As the HCSRA had received a grant towards the cost of draining the football pitches, the parish would grant the HCSRA the balance of £250.00

Resolved that the parish council grant £250.00 towards the cost of draining the football pitches.

(Proposed Cllr Gowthorpe, seconded Cllr Hughes)

- 21 To consider a grant application for work to be carried out on the interior of St Peter's Church (see February 2015 minutes) (further details emailed to cllrs 09/03/2015);**

The clerk had previously emailed the councillors with the detailed costings, after much deliberation it was:

Resolved that the sum of £2000.00 be granted to be used for the express purpose of the supply and installation of a disabled toilet, to allow St Peter's to fulfil its obligation as regards current disability discrimination acts.

(Proposed Cllr Gowthorpe, seconded Cllr Hughes)

- 22 To consider a grant towards the forthcoming village show (details to date emailed to cllr 09/03/2015)**

The clerk had previously emailed the list of proposed costs to date to councillors. The clerk as to enquire as to whether the show could come under the auspices of the parish council's insurance.

Resolved that the sum of £2450 be granted to the Village Show.

(Proposed Cllr Wardell/seconded Cllr Mrs Mills)

- 23 To consider the request by the Citizens Advise Bureau for financial assistance:**

Resolved that the parish council offer to pay for a monthly 4 hour session at the HCSRA clubhouse.

(Proposed Cllr Richardson/seconded Cllr Gowthorpe)

- 24 To consider the installation of a duck house on Cranswick Green pond (emailed to cllrs 09/03/2015)**

A resident had approached the parish council suggesting installing a duck house on the pond's island. This item was deferred until April so that councillors could give the matter further consideration.

- 25 To advise the council of the date of the Annual Parish Meeting – Tuesday 26 May 2015 – Noted.**

- 26 To approve the accounts for payment and to note the updated budget monitoring sheets.**

Name	Details	VAT	Total ££ Inc VAT
HCWI	Hall Hire		10.00
Administration	Includes salary	0.66	500.05

Signed.....Date.....

Fields in Trust	Subscription		50.00
SA Agricultural	Play area/pond x 2 months	24.00	144.00
	Play area/pond x 1 month	12.00	72.00
Autela Payroll Services	Payroll – Jan – March 2015		26.73
T Eling	Parish Paths – £480.00 & £54.00	89.00	534.00
Time Assured Ltd	Annual mtce on church clock	23.00	138.00
HC Village Show	Grant towards staging the show		2450
HCPCC	Grant towards interior refurbishment of St Peter's		2000

Agreed that the above accounts be paid.
(Proposed Cllr Mrs Mills, seconded Cllr Street).

27 To respond to correspondence/items for information/next agenda

- a)** Have your say on your waterways, Workshop (emailed to cllrs 09/03/2015)
- b)** Bridlington Local Links meeting at 9.30am Key 20 March 2015 – Key , Christ Church, Bridlington
- c)** Exploring Opportunities for Local Rural Development feedback (emailed to cllrs /03/2015)
- d)** Community Clean-up Campaign (emailed to cllrs 05/03/2015)
- d)** The Importance of Verges in your Community - East Riding of Yorkshire & Kingston Upon Hull Local Access Forum Verges Sub-Group (emailed to cllrs 23/02/2015)
- e)** Autela Payroll Services – payroll charges for 2015/2016 & fixed for 2016/2017
- f)** Joint Local Access Forum – meeting- Wednesday 18 March 2015 - Goole

There being no other business the meeting closed at 8.40 pm

To note the date and time of next meeting(s)

**Friday 10 April 2015/Friday 15 May 2015 all at 7.00pm/
Annual Parish Meeting - Tuesday 26 May 2015/Tuesday 23 June 2015**

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Signed.....Date.....